

Dear Lake Carl Blackwell Customers;

It is renewal time again, beginning Friday, April 29th! Please read through all of the attached information, and be certain to fill out the information completely. Incomplete renewals will not be accepted. Please call 405-744-3855 to schedule an appointment with Chuck if you have questions regarding your renewal. Things to remember before calling:

1. Your account must be current prior to renewal.
2. If you have had 3 or more late fees, you will be required to pay the next term in full to renew.
3. If you have received notice of violations, those items must be taken care of prior to renewing.
4. The renewal period expires Tuesday, May 31<sup>st</sup>. If the site is not renewed, or a renewal appointment scheduled by that date, we will assume that you want to release your site to the public and will have it clean and clear by July 1.
5. Renewal Addendum may be printed from <http://lcb.okstate.edu/>
6. Renewals are not valid until signed by OSU Property Management and returned.

**LAKE CARL BLACKWELL  
LICENSE ADDENDUM-RENEWAL 2016**

It is my intention to renew my License Agreement for CABIN # \_\_\_\_\_, at Lake Carl Blackwell, at the rate in effect for the prior term plus electrical charges, due and payable on or prior to the first day of the month. The term of this renewal shall be for the time period July 1, 2016 through June 30, 2017.

I understand and agree that all terms and conditions of the original License Agreement remain in effect.

My signature at the bottom of this form indicates and reaffirms my agreement with all terms of the original License Agreement and Payment Policy as signed as well as this addendum and its attachments. By my signature, I acknowledge I have previously received a copy of the Lake Carl Blackwell Rules and Regulations. I understand that this renewal is not effective until signed by OSU Property Management.

Name \_\_\_\_\_ (please print)

Signature \_\_\_\_\_ Date \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

\_\_\_\_\_  
**OSU Property Management** \_\_\_\_\_ Date \_\_\_\_\_

**LAKE CARL BLACKWELL PAYMENT POLICY**

University policy requires all payments to be applied to the oldest charges on your account. Payments can no longer be designated toward rent. Therefore, in order not to receive a late payment charge, as well as other potential adverse consequences, your account must be current on **all** charges, including tuition, dining, athletics, parking, and all other fees.

1. Fees are due without demand under the License Agreement prior to or on the 1<sup>st</sup> of the month. Any time a payment is not posted **PRIOR** to the 15<sup>th</sup> of a month; a \$25.00 late payment penalty will be added to the account. If the payment made does not bring the account **CURRENT** on all Lake Carl Blackwell charges, a late payment penalty will be added.
2. If the total past due equals or exceeds the equivalent of two months fees, your License Agreement will be terminated, charges applied for the balance of the term of the License Agreement, and the provisions for Default contained in the License Agreement will be enforced regarding property on site.
3. If any three non-consecutive payments are late in any License term, renewal will be allowed only if the entire term of the next renewal is paid in advance.

I have read and understand the payment terms above, and the possible effects on my License Agreement.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Return in person, via email [chuck.fleischer@okstate.edu](mailto:chuck.fleischer@okstate.edu) or fax 405-744-7888